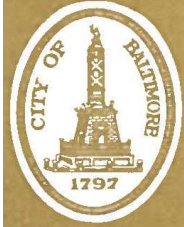


**Department of Public Works  
Acting Director Response**

Case # 20-0022-I

CITY OF BALTIMORE

BERNARD C. "JACK" YOUNG, Mayor



DEPARTMENT OF PUBLIC WORKS

MATTHEW W. GARBARK, Acting Director  
200 N. Holliday Street  
Baltimore, MD 21202

April 17, 2020

Ms. Isabel Mercedes Cumming, Inspector General  
Office of the Inspector General  
100 North Holliday Street, Suite 640  
Baltimore, MD 21202

Dear Inspector General Cumming:

I am writing to acknowledge receipt and to provide comments on a Report of Investigation regarding Office of Inspector General (OIG) case 20-0022-I, which pertained to an allegation that twelve uncashed checks totaling \$48,478 were found on an employee's desk. It was further noted that the checks were many years old and could not be cashed. I thank you and your team for the report and the analysis provided.

As noted in your report, the allegation was substantiated. The Department of Public Works (DPW) takes its role as steward of the City's water, wastewater, and storm water enterprise funds seriously. Under no circumstances is it acceptable to negligently waste or mismanage ratepayer funds. To that end, DPW is pursuing disciplinary action against the employees referenced in the report, to the extent civil service rules and regulations permit. Additionally, we are adjusting our internal procedures and controls as it relates to the collection of checks to ensure something like this does not happen again and we are developing a Standard Operating Procedure (SOP) on this issue. Finally, DPW will be seeking to recover as much of these uncollected fees as possible.

Should you have any additional questions or would like any clarification, do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Matthew W. Garbark".

Matthew W. Garbark  
Acting Director