

CITY OF BALTIMORE

STEPHANIE RAWLINGS-BLAKE, Mayor



MAYOR'S OFFICE OF INFORMATION TECHNOLOGY

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September, 24<sup>th</sup>, 2012

**Original Certified  
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Mr. David N. McClintock  
Inspector General  
100 Holliday Street  
6<sup>th</sup> Floor, Room 640

In the matter of OIG Case 2012-0070, we concur with the recommendations regarding the administration of blanket contracts, and the processes for documenting vendor quotes. We have also changed MOIT internal processes to exclude contractors from procurement activities in accordance with best practices. It should be noted that the MOT staff named in the report have left city employment.

We would also like to clarify that of the \$218,030 spent on cisco equipment the following breaks down the portion exclusively dedicated to VoIP.

The report incorrectly states that \$218,033 was spent on VoIP. The correct breakdown is as follows:

\$22,499.28 – Software

\$20,803.78 – Phones

\$17,939.03 – Voice specific network equipment

\$61,243.03 – Total

Finally, the report references an infrastructure assessment completed by MOIT for \$415,000. We would like to clarify that the purpose of the assessment was to capture the inventory of computing resources held by eight Baltimore city agencies (BCPD, BCHA and BCHD, DOT, DPW, DOH, Planning, and MOIT) and benchmark MOIT's cost of services. It should also be noted that to date only \$280,000 has been paid for this effort since we have not approved payment for this project's final invoice.

Sincerely,

  
Christopher D. Tonjes  
Chief Information Officer  
Mayor's Office of Information Technology

