

FROM

NAME & TITLE	Khalil Zaied, Director
AGENCY NAME & ADDRESS	Department of Transportation 417 E. Fayette Street, 5 th Floor
SUBJECT	Report of Investigation IG 111412-110 Special Events Yard

CITY of
BALTIMORE
MEMO



TO

David McClintock
Inspector General

DATE:
March 22, 2012

The Department of Transportation (DOT) in partnership with the Office of the Inspector General has halted a practice of conduct unbecoming to a City employee as seen in the press on March 25, 2011 at 3200 Madison Street. The conduct of DOT employees as witnessed by your staff at the Special Events Yard on Madison Street that day including alcohol consumption, gambling and workplace violence was a major disappointment to me as well as a major and unexpected source of concern.

As a result of your Office's professional handling of the situation and your commitment to partnering with my human resource staff, administrative proceedings were handled proficiently and effectively. You and your staff have my utmost appreciation for your high standard of expertise and professionalism in this investigation and resultant proceedings.

As a result of the investigation into the Special Event Yard's activities, DOT has implemented measures to insure against the possibility of a reoccurrence.

- The senior management staff within Transportation Maintenance has been tasked with making spot checks at each of the maintenance facilities throughout the week with special attention to Fridays to ensure employees are not idle and are conducting themselves in an appropriate manner.
- Within the Maintenance facilities, paychecks are now issued at the end of the work shift instead of at the beginning of the shift.
- Supervisors have been reminded to make certain crews have enough work to keep them busy for an entire shift. Supervisors are also reminded to monitor staff and assignment progression more frequently.

As a general rule, I believe DOT employees are diligent and professional in performing their duties. The Department will continue to strive to serve the citizens of Baltimore in the best way possible.

Sincerely,

Khalil Zaied
Director

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